## Policy:

Terrorism is an unlawful use of force, or threatened force, to deliberately create fear, panic, and intimidation for bringing about political, religious, or ideological change. While terrorist acts involving any of our stores is extremely remote, Samsonite recognizes that should a threat occur elsewhere, the fall out of an attack could affect our stores and associates. If terrorist activity is suspected, immediately contact the police.

**Procedure:**

**Precautionary Measures:**

* Be alert and aware of your surroundings.
* Pay attention to mall alerts.
* Be aware of conspicuous or unusual behavior.
* Do not accept packages from strangers.
* Be particularly aware of any packages left unattended.
* Know where emergency exits are. Ensure the mall or shopping center evacuation plan is up to date and posted in the store.

**During:**

* Contact the appropriate authorities immediately.
* If there is a building explosion - leave as quickly and calmly as possible by the fastest escape route that is farthest from the threat.
* If evacuation is impossible, gather customers and associates and instruct them to go to a safe shelter area as far away from the threat as possible.
* If items are falling from above, get under a sturdy table or desk.
* If there is fire, stay low to the ground and exit as quickly as possible. Cover your nose and mouth with a wet cloth. If a door is hot to the touch, do not open it – seek an alternate escape route. Always stay below the smoke.
* Managers should instruct customers and associates to protect themselves from unknown substances and cover their mouth and nose with layers of fabric that can filter the air and still allow breathing.
* If contaminates are present, contact the fire department for further instruction.

**After**

* If you are trapped in debris- try to locate and use a flashlight. Cover your mouth with a cloth. Tap on a pipe so rescue workers can hear where you are. Shout as a last resort as shouting can result in the inhalation of dangerous amounts of dust.
* Contact your DM and Home Office Team as soon as possible.
* Follow the instruction of emergency response personnel.